



AGENDA

November 15, 2021 • 7:00 p.m.
Wattsburg Area Elementary School

I. Call to Order – Dr. Andy Pushchak, Board President

- A. Pledge
- B. Roll Call:
 - ☐ Mr. Jeremy Bloeser ☐ Mr. Shawn Matson ☐ Mrs. Tara Pound
 - ☐ Mrs. Amanda Farrell ☐ Mr. Stephen Morvay ☐ Mr. Marty Pushchak
 - ☐ Mrs. Nicole Lee ☐ Mr. Josh Paris ☐ Dr. Andy Pushchak
- C. Approve Agenda and Addendum
- D. Approve Minutes from the October 11, 2021 Athletic Committee meeting, the October 18, 2021 Finance, Policy, and Regular Board Meeting and the November 8, 2021 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent's Report – Mr. Ken Berlin

V. Business Administrator's Report – Mrs. Vicki Bendig

- A. Treasurer's Reports
 - [General Fund](#): \$12,925,750.11
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$31.22
 - [Cafeteria](#): \$279,827.07
 - [Cafeteria Profit/Loss](#): \$14,549.77 YTD \$50,371.90
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$55,192.36
 - [Exhibit A2](#) Checks Already Written: \$19,149.51
 - [Exhibit A3](#) General Fund Bills: \$399,499.04
 - [Exhibit B3](#) Cafeteria Bills: \$39,772.58
 - [Exhibit C3](#) Capital Project Bills: \$339,798.72
 - [Exhibit D](#) SHS Activity Fund Report: \$67,597.10

- **Motion:** To approve the reports, payments, and invoices as presented.

VI. **Legal Advisement – Dr. Andy Pushchak**

LA – 1 (A) Bond Resolution

- **Motion:** To adopt the Bond Resolution as prepared by Knox Law Firm as outlined in [Exhibit E](#).

LA – 2 (A) Reimbursement Resolution

- **Motion:** To adopt the Reimbursement Resolution as outlined in [Exhibit F](#).

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfers from the budget vs. actual report as outlined on [Exhibit G](#).

VIII. **Building and Grounds – Mr. Josh Paris**

B – 1 (A) Set Fees for Athletic Field Usage

- **Motion:** To set the athletic field usage fees as follows:

Football Field	Class II - \$125/hour	Class III - \$250/hour
Baseball/Softball	Class II - \$75/hour	Class III - \$150/hour

B – 2 (A) Above Grounds Fuel Storage Tank Project

- **Motion:** To award the Above Ground Fuel Storage Tanks Project to A. Graziani & Company, Inc. at a total project cost not to exceed \$329,875.

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the following additions to the Kelly Educational Staffing Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Kayla Trapp (retro to November 9, 2021) as an addition to the Service Personnel Substitute List for the 2021-2021 school year.

P – 3 (A) Substitute Rates

- **Motion:** To approve the following substitute rates
 - To raise the daily teacher substitute rate from \$95 to \$120.
 - To raise the service substitute rates as outlined in [Exhibit H](#).

P – 4 (A) Personnel Appointments

- **Motion:** To approve the appointment of Reghan McChesney as Educational Support Aide, Level II, 3 hours/day, 180 days/year effective December 1, 2021.

P -5 (A) Leave Request

- **Motion:** To approve the following leave requests:
 - Leave of Absence utilizing Family Medical Leave and paid time off for Lauren Fye anticipated November 22, 2021 – March 11, 2022.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Alyssa Forte anticipated April 11 – June 10, 2022.
 - Family Medical Leave of Absence for Amber Hill effective October 18, 2021.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Jessica M. Sambuchino anticipated May 9, 2022 through June 10, 2022.

P -6 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Vicki Bendig to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$1,066. Funding from Business Administrator Travel and Registration.
 - Eric Schultz to attend PASBO Annual Conference in Hershey, PA on March 8-11, 2022 at an estimated cost of \$1,223.96 Funding from Maintenance Travel and Conferences.
 - Jessica Mathis to attend the PDE Data Summit in Hershey, PA on March 21-23, 2022 at an estimated cost of \$874.96 Funding from Professional Development and travel.

P – 7 (A) Personnel Resignations

- **Motion:** To accept the following resignations
 - Shawn Bowman, custodian effective November 3, 2021.
 - Eli Brunner, custodian effective December 14, 2021.

P – 8 (A) WASD/WEA Memorandum of Agreement

- **Motion:** To approve the Memorandum of Agreement between the Wattsburg Area School District and Wattsburg Education Association as outlined in [Exhibit I](#).

P – 9 (A) Job Description

- **Motion:** To approve the Robotics Team Advisor Job Description as outlined in [Exhibit J](#).

P – 10 (A) School Physician

- **Motion:** To approve Saint Vincent Medical Group as the school Physician at the rate of \$15.00 per physical exam effective January 1, 2022 through December 31, 2022.

P – 11 (A) Appointment of School Dentist

- **Motion:** To approve Dr. Richard Brozewicz, DDS as the school Dentist at the rate of \$5.00 per exam effective January 1, 2022 through December 31, 2022.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policy First Reading

- **Motion:** To approve the first reading of Policy 707 Use of School Facilities – [Exhibit K](#).

XI. **Curriculum – Mr. Stephen Morvay**

C – 1 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a hospitalized SHS student anticipated October 22, 2021 through January 1, 2022.

XII. **Technology – Mrs. Tara Pound**

XIII. **Transportation – Mrs. Nicole Lee**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit L](#).

XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) Volunteer List

- **Motion:** To approve the following additions to the WASD Volunteer List
Heather Copeland Michael Laboski Dennis Melquist
Kathryn Kuttenkuler Angela Long Sabrina Oshop

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To approve the elementary cafeteria skillets as surplus as outlined in [Exhibit M](#).

XVI. **Erie County Technical School – Mrs. Nicole Lee**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**